

Anglesea Primary School

Partnerships

POLICY

Purpose:

To maximise education opportunities through partnership and ensure that future partnerships entered into with organisations are consistent with the values, culture and positive image of Anglesea Primary School.

Policy Statement:

This policy states the criteria and process for Anglesea Primary School to establish mutually beneficial partnerships with organisations, as well as review existing partnerships. Partnerships should be consistent with the school's strategic and annual implementation plan.

The School must:

- only enter into partnerships that are able to demonstrate a contribution to improved learning, development and wellbeing outcomes for our students;
- only establish and continue partnership relationships with organisations whose values, products, purposes and objectives are consistent with Anglesea Primary School's (as well as Department of Education & Training's) policies, values, priorities and objectives and does not compromise the School's independence;
- ensure partnerships are documented with clear aims, expected outcomes, roles and resource requirements and are conducted in accordance with Anglesea Primary School's values, policies and ethical standards;
- maintain financial records of partnership activity, to be made available if required for audit purposes; and
- apply the information privacy principles of the Information Privacy Act 2000 to all partnerships.

The School must not:

- engage in partnerships with organisations for the primary purpose of creating profit;
- engage in partnership activity with any organisation requiring the Department of Education & Training to directly endorse or promote its product and/or services;
- engage in a partnership with political parties, tobacco companies, gaming venues, companies involved in the sale/promotion of alcohol, companies involved in the sale/promotion of firearms and organisations involved in offensive or inappropriate activity;
- disclose to an external organisation any school records containing private information about staff, parents and students, including names or addresses without the explicit consent of those individuals;
- allow pop ups or links to external websites that have inappropriate content when using information and communication technology; or
- enter into a partnership on a confidential basis.

Definition of Partnerships:

A partnership is a relationship between a school and an organisation where all partners engage in the relationship to seek a common outcome of enhancing learning and development outcomes for students.

A partnership is not:

- a contract arrangement to purchase services or activities
- a sponsorship

- the hiring of school space for the exclusive benefit of an external organisation.

Implementation:

1. Identify the School’s need, intentions and capacity for partnerships as part of the school’s strategic and annual implementation plan.
2. It is recommended to discuss with local schools or the regional network leader to determine what other partnership activity is occurring in the community or region.
3. Consider the views of the Anglesea Primary School community to help determine suitability of any partnership by determining whether it complies with the values and goals of the school community.
4. Identify potential partners for the School to consider to meet its needs and confirm the proposed organisation meets the criteria outlined in the above policy, using the “*Anglesea Primary School Partnerships Review Checklist*” (see Attachment 1), including authorisation process.
5. Meet with proposed partner to discuss potential for a partnering relationship, including expected outcomes, goals, responsibilities and resources required.
6. Develop a written agreement for new partnerships, as a Terms of Reference, with the potential partner to ensure that all parties are clear on the aims, expected outcomes, roles and resources required of each partner. The agreement should also include a Code of Conduct (see Attachment 2) to ensure that the partnership is conducted in line with the values, policies and ethical standards of Anglesea Primary School.
7. Ensure that school staff are educated on information privacy, especially with regards to private information that cannot be provided to partners.
8. Establish and maintain records for partnership activity, including a register of current and past partnerships, agreements, checklists and any costs or contributions associated with the partnerships.
9. Review existing partnerships annually as part of the school’s review of strategic and annual implementation plan using the “*Anglesea Primary School Partnership Review Checklist*”. This is to ensure partnership relevance, that the aims and outcomes are being met and that the partnership is conducted appropriately, in compliance with this policy.
10. Use evaluation findings to develop and further improve partnership planning and activities.

Commented [SD1]: It has been suggested that we use the Child Safety Code of Conduct – does this seem appropriate?

Evaluation and review:

This policy will be reviewed as part of the school’s review cycle.

This policy was last ratified by School Council in....	May 2018
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References and Related Policies:

Anglesea Primary School Establishing Partnerships Form & Checklist. ATT 1
Anglesea Primary School Child Safety Code of Conduct ATT 2